

MINUTES OF MEETING  
**Durham Township Planning Commission**  
Tuesday, October 4, 2016 7:30 PM  
Township Building Meeting Room

**Attendees:** Lois Oleksa (LO), Matt Crouse (MC), Kathy Gentner (KG), Heath Millett (HM), Cindy Skoriak (CS)

**Quorum:** Yes

**Secretary:** Matt Crouse

**Absent:** Stephen Willey (SW), Ann Marshall (AM)

**I. Call to Order, Pledge of Allegiance to the United States of America**

LO called the meeting to order at 7:34p.m. LO suggested that the PC begin the meeting without reciting the Pledge of Allegiance. Per LO, she performed research that indicated that it is not a requirement to recite the Pledge at a public meeting. MC recommended that we continue to initiate meetings with the recital of the Pledge. Discussion was held and KG, HM and CS also recommended that we initiate PC meetings with the Pledge as done in the past.

**II. Approval of Meeting Minutes of September 6, 2016**

HM motioned to approve September meeting minutes and MC seconded. Motion passed – 5-0-2.

**III. New Business:** None

**IV. Supervisor Assignments: Durham Comprehensive Plan Overview**

**A. Chapter 3, Population and Housing (MC):** PC reviewed updated draft of Chapter 3 including revised tables. Discussions were held surrounding final conclusion paragraph. KG inquired as to why Tincum Township is not included in Table 5, Population and Housing Palisades Region. PC collectively decided that Tincum should be included. MC to update Chapter 3 and provide to LO for final review.

**B. Chapter 4, Community Facilities (AM):** PC reviewed draft of Chapter 4.

- a. LO proposed revisions to the Water and Supply paragraph to include commentary regarding the planned pipeline. Discussion was held surrounding the new Penn East map located in the township meeting room and the concern of the proposed pipeline route compromising the communities' water supply.
- b. LO proposed revisions to the Post Office paragraph to include rural mail routes. MC recommended that we also include that these mail routes are serviced by the Riegelsville and Kintnersville post offices.
- c. LO proposed revisions to the Communications paragraph to include that the two cell towers located in the township are serviced by Verizon and Sprint.
- d. CS proposed revisions to the Parks paragraph to include the baseball field's dugouts.
- e. LO proposed revisions to the Parks paragraph to include the Carl B. Robbins band stand.
- f. LO proposed that Chapter 4 also include details regarding the Senior Center, electric transmission lines and utilities.

**C. Chapter 9, Development Area Analysis (CS):** CS to update potential development calculations.

**D. Chapter 1, Goals and Policies (KG):** LO proposed that Chapter 1 include verbiage surrounding the Lower Delaware National Wild and Scenic River. KG and HM provided overall history of designation and details regarding governing structure. KG to perform revisions to Chapter 1.

**E. Preparation and Review Assignments:** In order to effectively manage the revision and review process, the following roles were assigned:

<b>Section</b>	<b>Preparation / First Review</b>	<b>Second Review</b>
Introduction	ALL	ALL
Chapter One	KG	LO
Chapter Two	LO	MC
Chapter Three	MC	LO
Chapter Four	AM	MC
Chapter Five	LO	MC
Chapter Six	LO	MC
Chapter Seven	LO	HM
Chapter Eight	LO	HM
Chapter Nine	CS	HM

**V. Planning Commission Discussion Topics**

- a. Penn East / FERC:** LO provided overall update to PC including that she had requested information from the township manager of which Penn East provided an updated map which is currently residing in the township meeting room.
- b. Water Quality:** No updates per LO.
- c. Lower Delaware Wild and Scenic River:** Various discussions held while performing review of Comprehensive Plan (see Chapter 1, Goals and Policies above).
- d. Supervisors' Meeting Liaison Update:** MC to attend October, 11<sup>th</sup> meeting.

**VI. Old Business:** None

**VII. Comments/Questions from the Floor:** Resident, Sara Snyder, thanked the PC members for their continual efforts.

**VIII. Adjournment:** Motion by HM and seconded by MC at 9:56 p.m.